



# Digital Safety & Intentional Practice Reflection Tool

For Early Childhood Educators & Approved Providers

This reflection tool supports educators to critically reflect on how digital technologies are being used within early childhood settings, with a focus on:

- Intentional teaching practice

- Child safety and wellbeing
- Data protection
- Ethical use of technology
- Alignment with EYLF and NQS

## 1. Intentional Technology Use

Reflect on recent digital experiences in your practice:

- Are digital tools being used with a clear learning purpose?  
 Always     Sometimes     Rarely
- Are children actively engaged or mainly passive viewers?  
 Mostly Active     Mixed     Mostly Passive
- Do educators actively interact during digital experiences (questioning, extending, co-viewing)?  
 Consistently     Occasionally     Rarely



### Reflection

How could digital experiences be more interactive and intentional in your setting?

## 2. Digital Safety & Date Protection

- Are children's images and information stored on secure, approved platforms?  
 Yes     Not always     Unsure
- Are personal devices or emails used to store or share children's information?  
 Never     Sometimes     Often
- Are clear procedures in place for photography, documentation, and sharing images?  
 Yes     Partially     No



### Reflection

Where might there be potential risks in how information is currently managed?

## 3. Children's Digital Wellbeing

- Are screen-based experiences balanced with hands-on, play-based learning?  
 Always     Sometimes     Rarely
- Are children supported to transition away from digital experiences without difficulty?  
 Yes     Sometimes     No
- Are digital experiences supporting attention, communication and regulation - not replacing them?  
 Yes     Mixed     No



### Reflection

How do digital experiences currently support or limit children's engagement in learning?

## 4. Consent & Respectful Practice

- Are children asked for consent before photos or recordings are taken?  
 Yes     Sometimes     Rarely
- Are children's decisions to decline photography respected without pressure?  
 Yes     Sometimes     No
- Are children supported to understand privacy in simple, age-appropriate ways  
 Yes     Emerging     Not yet



### Reflection

How is consent embedded into daily practice, not just documentation procedures?

## 3. Home-Service Consistency

- Are digital safety expectations consistent between home and service environments?  
 Yes     Somewhat     No
- Do educators feel supported to complete documentation during working hours  
 Yes     Sometimes     No



### Reflection

Are current systems supporting sustainable practice or creating out-of-hours workload?

## Final Reflection

Digital technology is **not** the focus of early childhood practice. It is a tool that supports it.

The key question is not whether we use technology, but: **How do we ensure Technology is used safely, intentionally and meaningfully for children's learning and wellbeing?**

