

Dear Families,

Please see attached the Vacation Care program for Nightcliff OSHC and the associated authorisation forms and risk assessments for each listed excursion and incursion in our program.

To enrol in the upcoming Vacation Care program please ensure the following steps are completed:

1. An enrolment form for Nightcliff OSHC has been submitted via Kangaroo Time
2. The KT Connect App has been downloaded

Once these steps are complete, you'll be able to book your Vacation Care sessions as casual bookings through the KT Connect App. Please refer to the attached step-by-step instructions for guidance.

Please be aware that bookings are subject to availability. If your desired dates are unavailable, please contact the service to be placed on the waitlist for those sessions.

By enrolling in the Vacation Care program, you acknowledge and understand the following:

- I am aware of the risks associated with the experiences/incursions I have booked for my child.
- I have provided a signed authority for my child to attend each incursion that I have booked.
- I understand that my child may not be able to attend an incursion if they do not demonstrate the required behaviours for their own safety (e.g. listening, staying with the group, and following Educator instructions).
- I have updated all emergency contacts in my KT Connect App.
- I have submitted an updated Medical Management Plan for my child, if applicable.
- I understand that I will be charged for all absent days, and I will notify the service as soon as possible by marking my child absent on KT Connect.
- I understand that my child must be signed in and out of the Vacation Care program each day by a Parent/Guardian or authorised person listed in the enrolment form.

If you have any questions or need assistance with the enrolment or booking process, please don't hesitate to contact us.

Warm regards,
Bec Williams
OSHC manager

0439715053



KT Connect App

Download the **KT Connect App** to manage your account



KT Connect is an application designed specifically for parents and guardians to view your account balance, make payments and change your kiosk pin.

Below are the steps you need to download and start using the KT Connect app.

01

Download
the Mobile
Application

**02**

Verify your
account

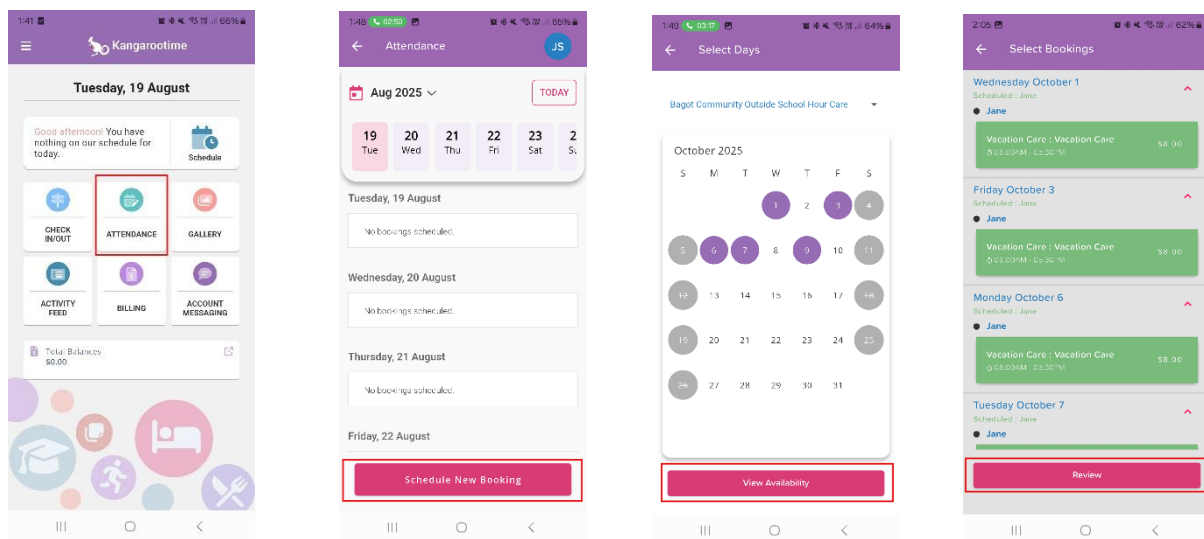
**03**

Set your
pin code

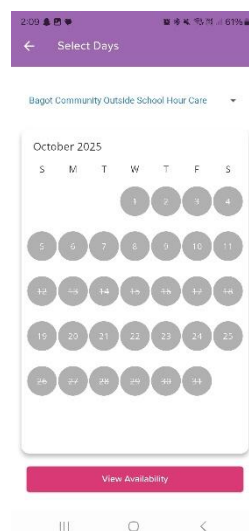


Booking Casual Days

1. Open your KT Connect App
2. Tap **Attendance**
3. Select **Schedule New Booking**
4. Tap the days you need Vacation Care. The selected days will turn purple.
5. Tap **View Availability**
6. Select each available booking. Chosen bookings will turn green.
7. Tap **Review**
8. Check the details of your selected bookings, then tap **Confirm**



Dates which are unavailable will appear grey. Please contact the service to be placed on the waitlist for those sessions.



Monday 21st September



Science day
hands-on STEM
experiments and slime

Tuesday 22nd September



Soccer Incursion
Dribbling, passing,
shooting and teamwork

Wednesday 23rd September



Paint and sip
Enjoys some juice or a
milkshake while you
create your own
masterpiece

Thursday 24th September



Water play day
Slip and slide, water guns,
water balloon galore!

Friday 25th September



Self care day
Relax and pamper yourself
with a foot soak, yoga,
sensory play and more

Monday 28th September



Mini Olympics IncurSION
relay races, obstacle
courses and team
challenges

Tuesday 29th September



Bowling, skipping and
laser tag
The assembly area will be
turned into a games arena!

Wednesday 30th September



Wheels Day
Bring your bike, scooter or
skates, don't forget your
helmet!

Thursday 1st October



Tie Dye day
We will supply a range of
funky accessories for you
to Tie Dye

Friday 2nd October



Minute to win it
Challenge your friends
and educators in 60
seconds!

Monday 5th October



PJ, pizza and movie day
Wear your comfy sun safe
PJs and relax with our
projector movie



Parents are required to sign their child in and out each day

Everyday, children will need to bring from home:

Packed lunch which does not contain nuts or require reheating

A drink bottle.

Bucket hat or hat with a brim and Sun safe clothing (no singlets), clothing that can get dirty

Comfortable shoes

Nightcliff OSHC provides:

Morning tea, afternoon tea, and a late snack

Drinking fountains with cool water

Cost of activities, and experiences included in fees

Sunscreen

Please use your Kangaroo Time connect app to make bookings

Fee - \$86.75 per day

CCS is available if eligible



Authority to Attend - Incursions

Incursion Information	
Lead Educator with Duty of Care:	Bec Williams
Date of proposed incursion:	Tuesday 22 nd September 2026
Description of the proposed incursion:	Soccer
Your child will participate in the following activities:	Dribbling, kicking and soccer games
A risk assessment has been prepared for this incursion and is available at the service upon request.	

Authorisation for the proposed incursion by Parent/Guardian/ Authorised Person	
I _____ hereby give permission for _____	
to attend the proposed incursion. Signature: _____ Date: _____	



Authority to Attend - Incursions

Incursion Information	
Lead Educator with Duty of Care:	Bec Williams
Date of proposed incursion:	Monday 28 th September 2026
Description of the proposed incursion:	Mini Olympics
Your child will participate in the following activities:	Team building, obstacle courses, relays
A risk assessment has been prepared for this incursion and is available at the service upon request.	

Authorisation for the proposed incursion by Parent/Guardian/ Authorised Person	
I _____ hereby give permission for _____	
to attend the proposed incursion. Signature: _____ Date: _____	

