

Dear Families,

Please see attached the Vacation Care program for Wanguri OSHC and the associated authorisation forms and risk assessments for each listed excursion and incursion in our program.

To enrol in the upcoming Vacation Care program please ensure the following steps are completed:

1. An enrolment form for Wanguri OSHC has been submitted via Kangaroo Time
2. The KT Connect App has been downloaded

Once these steps are complete, you'll be able to book your Vacation Care sessions as casual bookings through the KT Connect App. Please refer to the attached step-by-step instructions for guidance.

Please be aware that bookings are subject to availability. If your desired dates are unavailable, please contact the service to be placed on the waitlist for those sessions.

By enrolling in the Vacation Care program, you acknowledge and understand the following:

- I am aware of the risks associated with the incursions/excursions I have booked for my child.
- I have provided a signed authority for my child to attend each incursion/excursion that I have booked.
- I understand that my child may not be able to attend an incursion/excursion if they do not demonstrate the required behaviours for their own safety (e.g. listening, staying with the group, and following Educator instructions).
- I have updated all emergency contacts in my KT Connect App.
- I have submitted an updated Medical Management Plan for my child, if applicable.
- I understand that I will be charged for all absent days, and I will notify the service as soon as possible by marking my child absent on KT Connect.
- I understand that my child must be signed in and out of the Vacation Care program each day by a Parent/Guardian or authorised person listed in the enrolment form.

If you have any questions or need assistance with the enrolment or booking process, please don't hesitate to contact us.

Warm regards,

Tanya Hocking

OSHC manager & OSHC Operational Lead

0483117659



KT Connect App



Download the **KT Connect App** to manage your account

KT Connect is an application designed specifically for parents and guardians to view your account balance, make payments and change your kiosk pin.

Below are the steps you need to download and start using the KT Connect app.

01

Download
the Mobile
Application



Android



Apple

02

Verify your
account

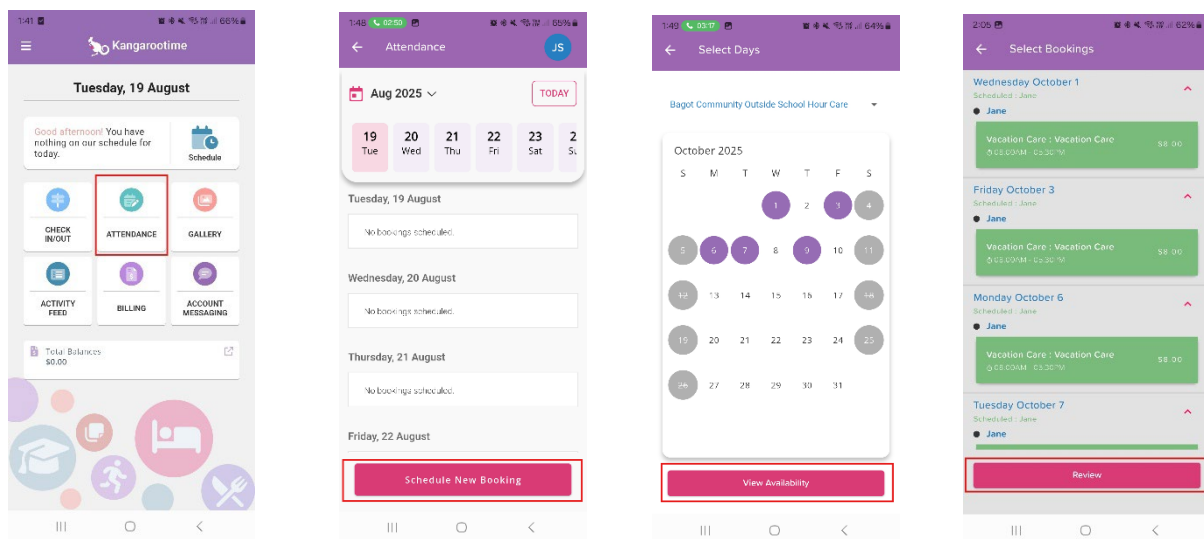
**03**

Set your
pin code

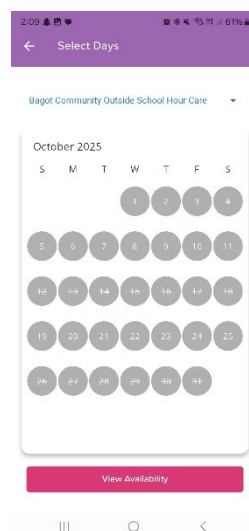


Booking Casual Days

1. Open your KT Connect App
2. Tap **Attendance**
3. Select **Schedule New Booking**
4. Tap the days you need Vacation Care. The selected days will turn purple.
5. Tap **View Availability**
6. Select each available booking. Chosen bookings will turn green.
7. Tap **Review**
8. Check the details of your selected bookings, then tap **Confirm**



Dates which are unavailable will appear grey. Please contact the service to be placed on the waitlist for those sessions.



Monday 22nd June



Cardboard creations

Making wacky creations with cardboard and loose parts

Tuesday 23rd June



Games day

Board games, card games and group games

Wednesday 24th June



Tie Dye

Bring a white tshirt. We will provide the socks

Thursday 25th June



Talent Show

Come ready to show us your amazing Talents or just bring something to show and tell

Friday 26th June



Dance off

Battle it out with your friends with your best dance moves

Monday 29th June



Doughnut Decorating

Decorate your own yummy cinnamon doughnut

Tuesday 30th June



Sports day

Tug o war, cricket, basketball and more

Wednesday 1st July



Wheels Day

Bring your bike, scooter or skates, don't forget your helmet

Thursday 2nd July



Farm Animal Experience

Incursion
Top End critters

Friday 3rd July



Art and craft day

Focusing on NAIDOC theme

Monday 6th July



Reptile Encounters

Top End critters

Tuesday 7th July



World chocolate day

Let's taste some different
flavours and make some
Chocolate designs!

Wednesday 8th July



BYO Device day

Please bring your own device!
No Internet will be provided

Thursday 9th July



Water fun

Water balloon fight and games

Friday 10th July



Movie Day at OSHC

Lets relax and watch a movie
and munch on some Popcorn

Monday 13th July



Cooking Day

Lets make a yummy treat
for Afternoon Tea



Parents are required to sign their child in and out each day

Everyday, children will need to bring from home:

Packed lunch which does not contain nuts or require reheating

A drink bottle.

Bucket hat or hat with a brim and Sun safe clothing (no singlets), clothing that can get dirty

Comfortable shoes

Wanguri OSHC provides:

Morning tea, afternoon tea, and a late snack

Drinking fountains with cool water

Cost of activities, excursions, and experiences included in fees

Sunscreen

Please use your Kangaroo Time connect app to make bookings

\$81 per day



Excursion Permission Consent Form

Excursion Information	
Lead Educator with Duty of Care:	Tanya Hocking
Date of proposed excursion:	Monday 10 th July 2026
Description of the proposed destination:	Event Cinema's Palmerston
The proposed excursion is	A once off occurrence
Reason for the proposed excursion:	Entertainment
Method of transport to the destination:	Bus charter with Seatbelts required
Your child will participate in the following activities:	Watch a Movie
Period of time your child will be away from the premises:	3.5 hours
Anticipated number of children attending the excursion:	45
Anticipated ratio of educators attending the excursion to the anticipated number of children	1:11
Anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion	4 staff
A risk assessment has been prepared for this excursion and is available at the service upon request.	

Authorisation for the proposed excursion by Parent/Guardian/ Authorised Person	
I _____	hereby give permission for

to attend the proposed excursion. Signature: _____ Date: _____	



Authority to Attend - Incursions

Incursion Information	
Lead Educator with Duty of Care:	Tanya Hocking
Date of proposed incursion:	2 nd July 2026
Description of the proposed incursion:	Learn about and hold animals
Your child will participate in the following activities:	Animals may include Ducks, Chickens
A risk assessment has been prepared for this incursion and is available at the service upon request.	

Authorisation for the proposed incursion by Parent/Guardian/ Authorised Person	
I _____ hereby give permission for _____	
to attend the proposed incursion. Signature: _____ Date: _____	



Authority to Attend - Incursions

Incursion Information	
Lead Educator with Duty of Care:	Tanya Hocking
Date of proposed incursion:	6 th July 2026
Description of the proposed incursion:	Learn about and hold animals
Your child will participate in the following activities:	Animals may include snakes, lizards, birds and possums
A risk assessment has been prepared for this incursion and is available at the service upon request.	

Authorisation for the proposed incursion by Parent/Guardian/ Authorised Person	
I _____ hereby give permission for _____	
to attend the proposed incursion. Signature: _____ Date: _____	

