

Dear Families,

Please see attached the Vacation Care program for Wagaman OSHC and the associated authorisation forms and risk assessments for each listed excursion and incursion in our program.

To enrol in the upcoming Vacation Care program please ensure the following steps are completed:

- An enrolment form for Wagaman OSHC has been submitted via Kangaroo Time
- 1. The KT Connect App has been downloaded

Once these steps are complete, you'll be able to book your Vacation Care sessions as casual bookings through the KT Connect App. Please refer to the attached step-by-step instructions for guidance.

Please be aware that bookings are subject to availability. If your desired dates are unavailable, please contact the service to be placed on the waitlist for those sessions.

By enrolling in the Vacation Care program, you acknowledge and understand the following:

- I am aware of the risks associated with the incursions/excursions I have booked for my child.
- I have provided a signed authority for my child to attend each incursion/excursion that I have booked.
- I understand that my child may not be able to attend an incursion/excursion if they do not demonstrate the required behaviours for their own safety (e.g. listening, staying with the group, and following Educator instructions).
- I have updated all emergency contacts in my KT Connect App.
- I have submitted an updated Medical Management Plan for my child, if applicable.
- I understand that I will be charged for all absent days, and I will notify the service as soon as possible by marking my child absent on KT Connect.
- I understand that my child must be signed in and out of the Vacation Care program each day by a Parent/Guardian or authorised person listed in the enrolment form.

If you have any questions or need assistance with the enrolment or booking process, please don't hesitate to contact us.

Warm regards,

Kezang Dorji

Nominated Supervisor

0427382974



KT Connect App

Download the **KT Connect App** to manage your account



KT Connect is an application designed specifically for parents and guardians to view your account balance, make payments and change your kiosk pin.

Below are the steps you need to download and start using the KT Connect app.

01

Download
the Mobile
Application

**02**

Verify your
account

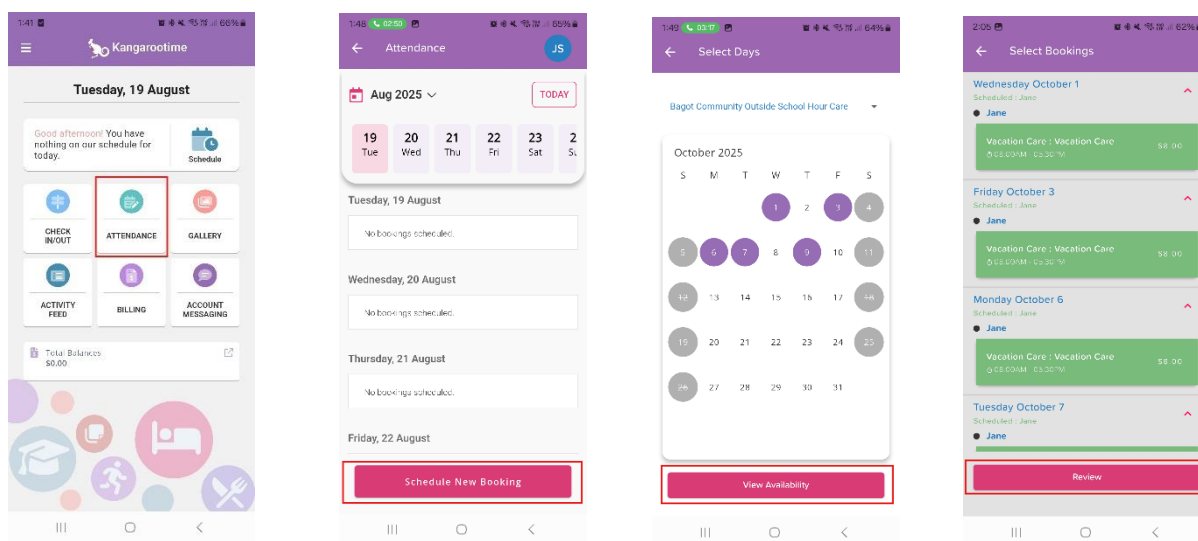
**03**

Set your
pin code

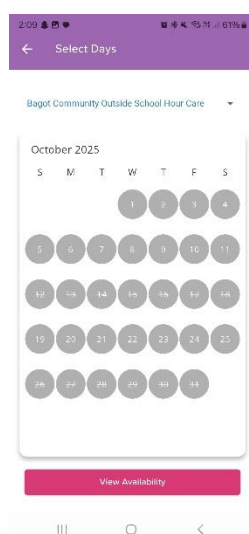


Booking Casual Days

1. Open your KT Connect App
2. Tap **Attendance**
3. Select **Schedule New Booking**
4. Tap the days you need Vacation Care. The selected days will turn purple.
5. Tap **View Availability**
6. Select each available booking. Chosen bookings will turn green.
7. Tap **Review**
8. Check the details of your selected bookings, then tap **Confirm**



Dates which are unavailable will appear grey. Please contact the service to be placed on the waitlist for those sessions.



Monday 21st September



Sip, Paint & Create!

Let's creativity flow with paints, brushes and lots of fresh air.

Tuesday 22nd September



Make Your Own Yarn Doll.

Let's get creative! Today, make your own yarn dolls using colourful yarn.

Wednesday 23rd September



Growing Sweet Crystals.

Watch the magic grow! Explore how sugar crystals form and grow, turning a simple experiment into a sweet science discovery.

Thursday 24th September



Tent Time Fun

Set up a tent and enjoy games, stories and fun time outdoors!

Friday 25th September



Concert Day: Show Your Talent!

Sing, dance and have fun on stage for your chance to win exciting prizes!

Monday 28th September



Football Fun at OSHC.
Kick, run and have fun.

Tuesday 29th September



Creative Bracelet Making
Create colourful bracelets and make something special to take home.

Wednesday 30th September



Fairy Cupcake Magic
Decorate your own cupcake! A sweet and creative cupcake decorating experience!

Thursday 1st October



Make Your Own Slime.
Stretch, Squish, Smile!
So much fun in every pull!

Friday 2nd October



Incursion
All-star sports
Professional sports program

Parents are required to sign their child in and out each day

Every day, children will need to bring from home:

Packed lunch which does not contain nuts or require reheating

A drink bottle.

Bucket hat or hat with a brim and Sun safe clothing (no singlets), clothing that can get dirty

Comfortable shoes

Wagaman OSHC provides:



Morning tea, afternoon tea, and a late snack
Drinking fountains with cool water
Cost of activities, excursions, and experiences included in fees
Sunscreen

Please use your Kangaroo Time connect app to make bookings

\$85.70 per day



Excursion Permission Consent Form

Excursion Information	
Lead Educator with Duty of Care:	
Date of proposed excursion:	
Description of the proposed destination:	
The proposed excursion is	
Reason for the proposed excursion:	
Method of transport to the destination:	
Your child will participate in the following activities:	
Period of time your child will be away from the premises:	
Anticipated number of children attending the excursion:	
Anticipated ratio of educators attending the excursion to the anticipated number of children	
Anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion	
A risk assessment has been prepared for this excursion and is available at the service upon request.	

Authorisation for the proposed excursion by Parent/Guardian/ Authorised Person	
I _____	hereby give permission for

to attend the proposed excursion. Signature: _____ Date: _____	



Authority to Attend - Incursions

Incursion Information	
Lead Educator with Duty of Care:	
Date of proposed incursion:	
Description of the proposed incursion:	
Your child will participate in the following activities:	
A risk assessment has been prepared for this incursion and is available at the service upon request.	

Authorisation for the proposed incursion by Parent/Guardian/ Authorised Person	
I _____ hereby give permission for _____	
to attend the proposed incursion. Signature: _____ Date: _____	

