

Dear Families,

Please see attached the Vacation Care program for Wagaman OSHC and the associated authorisation forms and risk assessments for each listed excursion and incursion in our program.

To enrol in the upcoming Vacation Care program please ensure the following steps are completed:

1. An enrolment form for Wagaman OSHC has been submitted via Kangaroo Time
2. The KT Connect App has been downloaded

Once these steps are complete, you'll be able to book your Vacation Care sessions as casual bookings through the KT Connect App. Please refer to the attached step-by-step instructions for guidance.

Please be aware that bookings are subject to availability. If your desired dates are unavailable, please contact the service to be placed on the waitlist for those sessions.

By enrolling in the Vacation Care program, you acknowledge and understand the following:

- I am aware of the risks associated with the excursions and incursions I have booked for my child.
- I have provided a signed authority for my child to attend each excursion or incursion that I have booked.
- I will ensure my child arrives at the service by the designated excursion departure time, and I understand that if my child does not have the required items for the day, they may not be able to attend the excursion.
- I understand that my child may not be able to attend an excursion or incursion if they do not demonstrate the required behaviours for their own safety (e.g. listening, staying with the group, and following Educator instructions).
- I have updated all emergency contacts in my KT Connect App.
- I have submitted an updated Medical Management Plan for my child, if applicable.
- I understand that I will be charged for all absent days, and I will notify the service as soon as possible by marking my child absent on KT Connect.
- I understand that my child must be signed in and out of the Vacation Care program each day by a Parent/Guardian or authorised person listed in the enrolment form.

If you have any questions or need assistance with the enrolment or booking process, please don't hesitate to contact us.

Warm regards,

Evangelia Frazis

Supervisor Wagaman OSHC



KT Connect App

Download the **KT Connect App** to manage your account



KT Connect is an application designed specifically for parents and guardians to view your account balance, make payments and change your kiosk pin.

Below are the steps you need to download and start using the KT Connect app.

01

Download
the Mobile
Application

**02**

Verify your
account

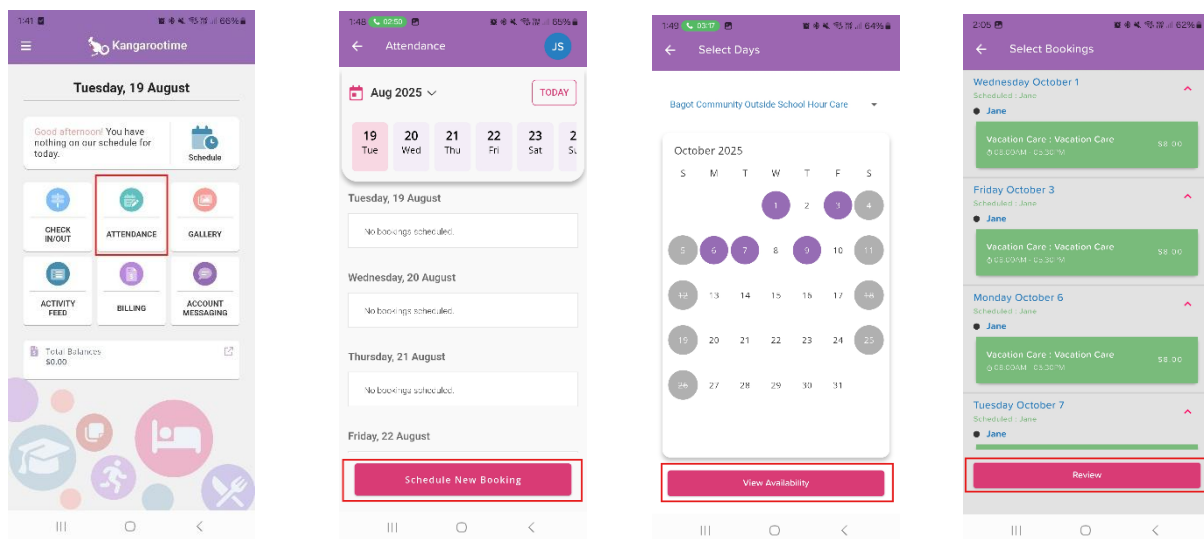
**03**

Set your
pin code

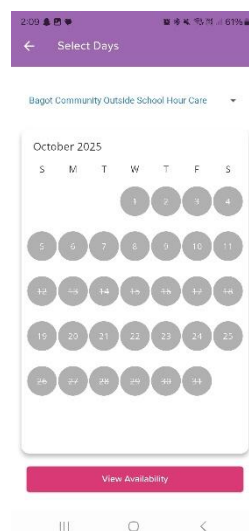


Booking Casual Days

1. Open your KT Connect App
2. Tap **Attendance**
3. Select **Schedule New Booking**
4. Tap the days you need Vacation Care. The selected days will turn purple.
5. Tap **View Availability**
6. Select each available booking. Chosen bookings will turn green.
7. Tap **Review**
8. Check the details of your selected bookings, then tap **Confirm**



Dates which are unavailable will appear grey. Please contact the service to be placed on the waitlist for those sessions.



Friday 12 December



Christmas Baking Day!

Bake some Christmas Cookies or
Cookies of your choice

Monday 15 December



Christmas dress up day

Dress up in your best
Christmas themed
costume and bring
Christmas to life!

Tuesday 16 December



Colouring in Competition!

A prize for the winner!

Wednesday 17 December



Creating Christmas Cards With Glitter!

Creating beautiful
Christmas Cards for your
family, with glitter!

Thursday 18 December



Creating Christmas
Ornaments! (Create an
Ornament for your
Christmas Tree!) or a
snowman!

Friday 19 December



Christmas Movies and
Christmas Carols!



Monday 5 January



Bike Day!

Bring Your Bike!

Tuesday 6 January



Create your own bird feeder!

Create your own bird feeder which you can take home and put on the tree for the birds!

Wednesday 7 January



Picnic day!

A class picnic on our garden with food platters!

Thursday 8 January



Painting in Nature Day!

Painting in nature as a class activity!

Friday 9 January



Outdoor Activities Day!

A day of fun outdoor activities

Monday 12 January



Excursion – Territory Wildlife Park!

Tuesday 13 January



Scavenger Hunt!

Can you find the prize?

Wednesday 14 January



Talent Show

Thursday 15 January



Running Race Competition!

Friday 16 January



Free play day

Monday 19 January



Learn how to make a gift!

Get creative and learn how to make a gift!

Tuesday 20 January



Survival skills 101

Learn how to make a shelter out of branches and natures supplies!

Wednesday 21 January



Painting Rocks

Get Creative and paint some beautiful colours on rocks!

Thursday 22 January



Get Creative with Fruit Carving!

Learn a range of different ideas and designs with fruit and create your own fruit masterpiece!

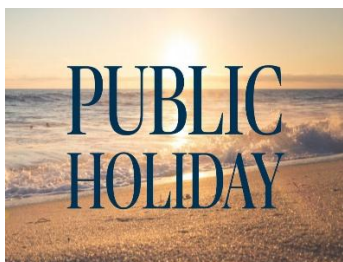
Friday 23 January



Outdoor Activities!

Running Races, Two Square and catch the flag!

Monday 26 January



Public Holiday

Tuesday 27 January



Outdoor Group Games

Basketball, soccer and tag.

Excursion Permission Consent Form

Excursion Information		
Lead Educator with Duty of Care:	Evangelia Frazis	
Date of proposed excursion:	Monday 12 th January	
Description of the proposed destination:	Territory Wildlife Park	
The proposed excursion is (please highlight or circle):	<u>A once off</u> <u>occurrence</u>	Ongoing/regular between the dates of __ / __ / __ and __ / __ / __
Reason for the proposed excursion:	Vacation Care Excursion	
Method of transport to the destination:	(Seatbelts required) A Private Bus Hired by the OSHC for the excursion	
Your child will participate in the following activities:	A guided tour of the wildlife park	
Period of time your child will be away from the premises:	4 Hours	
Anticipated number of children attending the excursion:	30	
Anticipated ratio of educators attending the excursion to the anticipated number of children	1:11 Preschoolers 1:15 School Age Students	
Anticipated number of staff members and any other adults who will accompany and supervise the children on the excursion	4	
A risk assessment has been prepared for this excursion and is available at the service upon request.		

Authorisation for the proposed excursion by Parent/Guardian/ Authorised Person	
I _____	hereby give permission for

to attend the proposed excursion. Signature: _____ Date: _____	

